

March 21,2018

To All Auxiliaries

Subject: Elections

Auxiliary elections will be upon us beginning in April.

In this packet you will find information for electing delegates to Conventions. Your Warrant for installing Auxiliary officers, your installation report and some information on the Department Convention.

Delegates:

You should elect 1 Delegate for every 15 members or fraction there of in your Auxiliary. That means to round up. So if you have 48 members in your Auxiliary you are entitled to 4 delegates.

Department by-laws require every Auxiliary to pay a delegates fee of \$4.50 per delegate. Plus \$4.50 for every member entitled to a vote on the Department floor. That includes Auxiliary Presidents, District Presidents, Department Officers and Past Department Presidents. If a member holds two offices i.e. Department Officer and Auxiliary President, they choose how they want to vote and only pay \$4.50 once. All delegate lists and money should be sent together to the Department Treasurer Cindy Burkey at P.O. Box 13193, Spokane 99212.

Delegates to the National Convention

Elect 1 for every 50 members in your Auxiliary. There is no fee to become a National Delegate. Enter the names (with member ID number) into MALTA between April 1st and May 31st. Or you may send the names to Department Headquarters and I will enter them for you. Email OK v_carman@msn.com

Installation Warrants and Election Reports

The attached form covers both Installation Warrants and reporting of elected and appointed officers. It is fillable on line or you may print and complete. The incoming President shall select an installing officer according to the by-laws. After the installation the installing officer signs on the last page. All officers need to be reported to National. Send the report to Department Headquarters. If hand written, write clearly as the information will be used for the Department Roster. Double check spelling. It may be emailed to vfwauxwa.deptsectry@gmail.com

Districts do not need a warrant, but do need to report officers and meeting dates.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you for all you do for Veterans, their families and the community.

Virginia Carman
Department Secretary