

POST SPECIAL PROJECT AWARD

If your Post, District or Department conducted a Special Project that you think should be nationally recognized by National Headquarters, we would like to hear from you.

To be considered, your entry must include the following:

1. Copy of minutes of the VFW meeting at which the project was authorized
2. Signed statement from the commander summarizing the impact of the project
3. Photos (limit of 20) of the activity
4. Newspaper clippings featuring the project
5. Letters of congratulation/ recognition from the civic & Local leaders
6. Copy of the project budget/ expense sheet
7. Narrative telling how the project was planned and executed and its impact on the community
8. Entry form, signed by Department Community Service Chairman and the Department Adjutant

Judging is conducted solely on the basis of the information indicated above. Points are awarded for each element and will be deducted for missing items. All documentation must be limited to 1 binder. Entries must be postmarked by April 30th. Projects must be executed and nominated within the 12 months preceding national judging. All entries receive a Community Service Citation. Noteworthy entries receive a merit Award Plaque. Exceptional entries receive an award of excellence. All recipients of the Award of Excellence are automatically entered in the Fred C. Hall Memorial Outstanding Post Special Project Award competition.

FRED C. HALL MEMORIAL OUTSTANDING POST SPECIAL PROJECT AWARD

Every Post Special Project receiving the award of excellence in the May judging will be entered in the Fred C. Hall Memorial Outstanding Post Special Project competition. The winning Post receives a plaque at the VFW National convention and a \$1,000 service scholarship for community projects. The Post Commander (or designated representative) and a guest will receive round-trip air fare, a cash stipend and accommodations to receive the award at the VFW National Convention.

POST SPECIAL PROJECT ENTRY FORM

All entries must be in the form of a record book (binder) and this form must be the first page of your book. Information should be neatly presented and in chronological order. All entries must be postmarked by midnight April 30th each year.

VFW Post/ Auxiliary/ District/ Department: _____

Address: _____

Dates of Project from inception to conclusion: _____

List other organizations (if any) that assisted/ participated: _____

How many People directly benefited from this effort: _____ Approx. local Population: _____

List local media and addresses (we will send them news releases): _____

Signatures

Department Community Service Chairman: _____ Date: _____

Printed Name of Community Service Chairman: _____

(This signature confirms that you have reviewed this entry and are verifying that the form is complete and there is evidence to support the nomination.)

Department Adjutant: _____ Date: _____

Printed name of Department Adjutant: _____

Submitted by: (submission will be returned to this individual)

Name: _____

VFW Position/ Title: _____

Address: _____

Phone: _____