

V.F.W. Auxiliary  
Department of Washington  
General Orders  
2017-2018  
Spring

1. Annual members who did not pay their 2018 membership dues by December 31, 2017 are now lapsed on your rolls. It is the responsibility of the membership committee with the assistance of the Treasurer to reach out to those members and collect their 2018 dues. Should their dues not be transmitted prior to June 30, 2018 they will be dropped and must rejoin. A National Cancer Grant could be in jeopardy for these members as you must be a member in good standing for one year to receive a one.
2. Auxiliary Chairman. Please pay special attention to the final versions of your Year End Reports from your State Chairmen. Verify the due dates and reporting requirement. 'No Report' is not acceptable, every Auxiliary, by virtue of their existence participates in ALL of our programs. The reports will be sent out by the Department Secretary around the first week of March. They are also available on the Auxiliary web site.
3. Washington State Department Convention is June 20-24, 2018 in Bremerton WA- Refer to detailed documents for making reservations that follow with this mailing.
4. Auxiliary Treasurers: In January 2018 National should have deposited into your checking/savings account on record a life membership payout.
5. Approved Quarterly Audits: Auxiliary Quarterly Audits are due to Dept. Treasurer Cindy Burkey. All audits must be approved by a vote of their Auxiliary and submitted by the end of the month following close of the quarter. Auxiliaries who do not have their Audits completed and submitted will not be eligible to vote at State Convention.
6. The Election of Delegates and Alternates to Department Convention must be completed no less than 30 calendar days prior to Department Convention. One (1) delegate for each 15 members or fraction thereof at the time of election. Please see detailed instructions from State Secretary Virginia Carman and State Treasurer Cindy Burkey. Payment of Delegates fees is MANDATORY.
7. Suggestions for changes to the State Standing Rules shall be submitted to the Standing Rules Chairman Tami Wagoner
8. Suggestions for changes to the State Convention Rules shall be submitted to the Committee Chairman Paulette Noble.
9. Please refer to the National Bylaws, Article VI, Sec 605 for submission of Bylaws changes.

By order of Laurie Lukas  
State President