

SECRETARY/TREASURER
BULLETIN #2



Greetings! I will be so glad when we can all meet in person again – can't wait to give so many of you a big hug ... this COVID stuff stinks! But this too shall pass and one day we will be free from carrying/wearing masks and hand sanitizer or wipes and we will all say "hallelujah!" I have great faith, but some days it is easy to get on the doom and gloom train ... that's all we hear. Life is going on – there are audits to complete, memberships to send, and miscellaneous information you all need to have and so here we go!

- 1) Your Audits for the last quarter are past due – i.e. through June 2020. I am hearing that many of you are having problems meeting due to the virus. Kindly remember that the Treasurer does not complete the audit – no, no! Where are the Trustees? You need to seriously look at options available for this to be completed compliant with COVID ... I know you can meet 'somewhere' and sit six feet apart as there are only just a few of you attending.
- 2) 990-N filings are due very shortly (by November 15); therefore, please ensure you file your Postcard and send me a copy when completed. Kindly remember this is an item the Awards Committee will be requiring for Auxiliary of the Year. For more information on filing the 990 you may find the User Guide from the IRS on our National Website most helpful and it can be found under "Program & Publicity Resources" (near the very end of documents, etc.). I have a printed copy so if you'd like me to scan into you I can.
- 3) If your dues notices are NOT out, they need to be very soon! If you cannot print them from MALTA, please let me know and I can assist you with this important task. I know we have many new Treasurers and I ask that some of you folks who have been around for a while please assist them with this project – it takes a lot of time to print, address envelopes, affix stamps, etc., especially for our larger Auxiliaries. We can ALL help!
- 4) Several weeks ago, as I was sending out emails on the COA and SOI, many email addresses were not correct and the email rejected and was sent back to me. Please check to see what the email address is for you in our Dept. Roster and advise me if it is NOT correct. I believe there are about 10 of them that rejected.
- 5) I continue to get Fundraising donations intermingled with our general donations. I have asked numerous times that ALL FUNDRAISING dollars be put on a separate Check Summary and a separate check should be issued as well. If you have questions, please call before you send.
- 6) I will tally up the Consolidated Report after month-end. FYI, we will not be tracking Cancer or Buddy Poppy Pins this year as was discussed at our COA meeting last month.
- 7) Just this week we had an Auxiliary using an outdated membership application and an old Check Summary Form. Thus, the new member applying for Life Membership was given the wrong amount to pay. And, the old Check Summary Form (2014!!! – even before my time!) was totally

erroneous. I just wonder where in the world the many updates sent out went – or maybe they didn't get out!?

- 8) If you require assistance printing a copy of your Bond, please call or email me.
- 9) It has been brought to my attention (and more than once!) that District and Auxiliary Presidents and Treasurers are having problems when they attempt to open a new checking account. I have learned that in 2018 the banking laws changed and we (the VFW Auxiliary) must be **incorporated** through the state of Washington Secretary of State. There is an initial filing fee of \$30.00 and an annual renewal of \$10.00. Once you are incorporated you will receive a UBI number which is solely that of your Auxiliary. Most folks are telling me when they went in to negotiate the opening a new account – the banker asked for their UBI number and if they did not have one ... guess what – they would not open the account! The Department has been incorporated for many years and many Auxiliaries are also incorporated but, for those of you who aren't, I suggest this might need to be put on your to-do list now. Call if you have ???'s!
- 10) Sylvia Strohm reports there are still President's Pins available for purchase and they are \$3.00 each. Please share this information with your Posts as many have not seen them yet this year. The proceeds of the dollars raised for the pins will go to Marjorie's Special Project – Honor Flight. Order forms can be found in your packets distributed following SOI and they are on the state website as well. If you are mailing an order to Sylvia, please include a Check Summary!
- 11) Again, per Sylvia ... for those of you that did not hear about Marjorie's NON-Homecoming celebration, listen up! Her wish is for you to use the time and/or money that you would have spent on attending this event, and do something for a Veteran and/or their family that you have never done in the past. This can be done individually or as a group. In the packet each Auxiliary received at SOI, is a flyer explaining what you could do. If you chose to undertake this idea, please take photos and send to Sylvia (be sure you have permission to take and share the photos!) explaining what you did specifically. She will share these photos at State Convention in June.
- 12) Enclosed with this mailing you will find a copy of a Membership Application. Per a conference call I was on with National officials, it is OK to continue to use this application if you chose. Or, you may use the fillable Application on the MALTA website. If you have questions, please call.
- 13) I have quite a few miscellaneous changes for the Roster or your edification – more today. And due to the large number, I am going to send in a separate email in hopes they will be properly noted. We had a huge number of Auxiliary officer changes in August and, as stated earlier, many incorrect email addresses, etc. I will do my best to get this out early next week.

As always, I am here for you. If you need help, please reach out.

**“WINNERS ARE NOT THOSE WHO NEVER FAIL,
BUT THOSE WHO NEVER QUIT!” Cole**

Cindy Burkey, Dept. Secretary/Treasurer