

## **EXECUTIVE DECISIONS RE. COUNCIL OF ADMIN. & SCHOOL OF INSTRUCTION**

Please read and assimilate the information from this memo immediately! The information is time critical and also warrants action; therefore, please read and share with your team pronto to ensure no one gets missed (some officers did not submit email addresses on the Installation Reports).

Due to the current status of the COVID-19 interpretation of the Washington state mandated restrictions, the Council of Administration and School of Instruction planned for August 15, 2020 will be totally facilitated by ZOOM. There will be **“NO” on-site training** of any kind at any location in the state of Washington!

Obviously, this is NOT the preferred or desired way to hold our state School of Instruction, yet current conditions have left no other options for the Department to complete an ideal School of Instruction and also complete it in a timely manner. The current program information needs to be distributed immediately and this is the most feasible way to do so. Cost, safety, logistics and distribution of materials have all been considered as I made my decision.

- #1) The Council of Administration meeting will start at 9:00 AM on Saturday, August 15, 2020. For those on the Council, you will receive the information to ZOOM in by the Department Secretary Cindy Burkey.
- #2) The School of Instruction will start at 11:00 AM on Saturday, August 15, 2020. We are making every effort to contact every District President, District Secretary and District Treasurer that we have email for so they may be included in this training. In addition, we will be attempting to send the ZOOM information to the Auxiliary Presidents, Secretaries and Treasurers as well – some we do not have email addresses for. This will be a very large group and Cindy is trying to ensure we can include all on this call as we do have a numbers limitation.

All of that being said, most members of the Zoom meeting will be muted to afford the program chairmen the opportunity to present without undue noise or disturbance on the call. Questions will be allowed if time permits. Following the School of Instruction, all material appropriate for the Department Website will be posted. The information to ZOOM in for this segment will be emailed to you by the Department Secretary Cindy Burkey early this week.

The distribution of each District President’s “PILE” (aka packets) will be coordinated and each District President will be contacted individually on when delivery of his or her “PILES” can be made! ☺

Your patience, understanding and cooperation on these matters is most appreciated!

Loyally,

Marjorie Stetson  
President – Dept. of WA VFW Auxiliary